

# Best Practice and Sustainability Submission Process

There are many exciting success stories occurring in schools and school district throughout Kentucky. This is an opportunity for you to identify your best practice and share it with education colleagues.

As you complete your best practice submission, please remember to clearly describe your program in terms of:

- What you are doing? (activities)
- Why you are doing it? (need)
- What population you are targeting? (who)
- How you are measuring success? (evaluation)
- What are the results/outcomes? (impact)

Answer all the questions as completely as possible and clarify by outlining successes, lessons learned and resources created. Remember to define all acronyms and check spelling.

## **The Submission Process: Overview**

- Applicants complete the online form and submit it electronically.
- The link can be accessed through [www.amchp.org/bestpractices](http://www.amchp.org/bestpractices)
- The review process occurs within a two-week period following the submission.
- A panel of subject matter experts will review and score each submission on the criteria provided.

Applicants are notified of the results via email. Accepted Best Practice Initiatives will be added to the website.

[Click here to submit a Best Practice application](#)

[Return to Best Practices and Sustainability website](#)

## **Contact Information**

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